
Alliance for a Healthy South Sound (AHSS) Executive Committee Meeting
July 14, 2022, 12:00PM -1:00pM
Webinar - Zoom



Meeting Summary

1. AHSS Executive Committee Meeting Focus and Meeting Attendance. The Executive Committee met primarily to discuss and, as necessary, make decisions related to the LIO coordination capacity contract. A quorum was present. Executive Committee Members present: David Trout, Commissioner Kevin Shutt, Commissioner Tye Menser, Councilmember Ryan Mello, Councilmember Jani Hitchen. (Jeff Dickson – Squaxin was not able to attend). Other Attendees: Brad Murphy, , Tom Kantz, and Dave Monthie (subbing for Dave Peeler), Elizabeth McManus, Andres Sheikh (LIO coordinators)

2. Coordination Contract Fiscal Agent Decision. Thurston County is still willing to be the fiscal agent for AHSS for the next 2022-2025 contract cycle. Moving forward, capacity to continue that role is an issue to consider in the future. **Decision:** The Executive Committee decided by consensus to retain Thurston County as the fiscal agent. Members expressed deep gratitude to Thurston County for supporting the Alliance in this way.

3. Coordinator Contract Contract Support. Executive committee members expressed support for having Ross Strategic (current contractor) continue being the LIO Coordinator. However, given there was no representative from Squaxin Island Tribe, this decision was postponed till their input is included. **Next Step:** Commissioner Kevin Shutt will schedule time to discuss the contract with Jeff Dickson and if there are any issues, will circle back and Elizabeth will convene an additional Executive Committee meeting so Committee members and decide on a path forward. If there are no issues, a decision will be made by the AHSS Executive Committee via email.

4. Coordination Contract Budget Allocations Between Tasks and Optional Tasks. Executive Committee members considered the tasks in the coordination contract and reviewed and revised a proposal for budget allocation between tasks. Executive Committee members were advised that budget allocations between tasks should be as firm as possible for the contract period (2022-2025) because significant reallocations between tasks would require contract amendment. Reallocation within tasks can be done administratively. Executive Committee members were advised that contract amendments have and can be done and that since this is the first 3-year coordination contract, it is likely PSP will anticipate the amendment process and make it efficient. Executive Committee members directed some reallocation of budgets between tasks and an expansion of task 5 priorities. **Decision:** The table (below) shows the budget and tasks the Executive


Committee adopted by consensus. **Next Step:** Elizabeth and Andres will use this information to work with Thurston County to prepare a draft LIO coordination contract between Thurston County and PSP.

Task	Initial Recommendation	Final Budget Allocation
1 – Facilitate and maintain the LIO	\$30k	\$30k
2 – Advance 2022- 26 Action Agenda; support 2026-30 AA update	\$35k	\$30k
3 – Performance management	\$5k	\$5k
4 – Adaptive management and communication of ERP (the South Sound Strategy)	\$25k	\$20k
5 – LIO choice tasks	<p>\$30k</p> <p>Subtasks</p> <p>5.03 – catalyze implementation of high priority public engagement, awareness raising, behavior change, incentive, and/or compliance project and programs identified in the LIO ERP or the Action Agenda.</p> <p>5.07 – Equity and environmental justice.</p>	<p>\$40k</p> <p>Subtask</p> <p>5.03 – catalyze implementation of high priority public engagement, awareness raising, behavior change, incentive, and/or compliance project and programs identified in the LIO ERP or the Action Agenda.</p> <p>5.07 – Equity and environmental justice.</p> <p>5.05 – Pursue funding for 2022-26 Action Agenda implementation</p>

5. Discussion of Puget Sound Partnership Retention of National Estuary Program Bipartisan Infrastructure Law Funding; Preparation of a Letter to PSP. The PSP recently announced that it would retain \$500,000 in National Estuary Program BIL funding (per LIO) to fund regional support and capacity related to BIL funding resources instead of providing that money to LIOs to support local capacity to develop lines of work and project priorities and apply for BIL funds. The Executive Committee discussed there priorities for this new regional support and capacity and emphasized that:

- The first year should be a proof of concept

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- There should be clear accomplishments and milestones of success and if not successful the model should be revisited
 - The primary need for tribal and local jurisdictions is grant writing support

Next step: The Executive Committee requested preparation of a letter to PSP outlining these priorities. The draft letter is available here for your review.  [Draft AHSS Ltr to PSP on BIL Funding 7-18-2022.docx](#)